



JACKSON COUNTY ADMINISTRATOR
COUNTY OF JACKSON
WALDEN, COLORADO 80480
(970) 723-4660

Job Description

Position Title: Heavy Equipment Operator	Department: Road & Bridge
Reports to: Road & Bridge Supervisor	FLSA Status: Non-exempt
Pay Range: \$20.00-\$23.10 DOE	Wage Type: Hourly, Full Time

The statements below are intended to describe the general nature and level of work being performed by employees assigned to this classification. This is not an exhaustive list of job responsibilities and therefore other duties may be assigned:

Position summary: Performs functions related to operating of heavy equipment, including: watering roads; maintaining bridges by replacing/repairing guard rails, girders, decking, etc.; plowing and sanding; and performing equipment maintenance tasks (changing oil, lubrication, making minor repairs, etc.)

Essential Duties and Responsibilities

- Operate heavy equipment and maintain equipment and tools used in construction, maintenance and repair of county roads and rights-of-way (ROW) to provide the highest level of service within budget constraints.
- Operate heavy equipment such as motor graders, trucks, dozers, track hoes and backhoes to grade roads, plow snow, haul gravel and other materials, repair bridges, install culverts and cattle guards and complete other projects required to maintain County infrastructure and rights-of-way.
- Serve as plow truck, haul truck, dozer and/or grader operator during the winter to plow snow, including mandatory on-call, rotating afternoon and weekend shifts.
- Assess equipment capabilities and decide which equipment is best suited for a particular job.
- Responsible for operating equipment safely and keeping equipment functioning in good repair including such tasks as conducting daily and required routine equipment inspections to identify needed maintenance and notifying mechanic of major maintenance items, also performs preventive or minor maintenance such as fluid changes, wearing edge changes, lubrication, tire changes and mechanical

adjustments.

- May be assigned to seasonal maintenance project crews for asphalt patching, dust suppression, sweeping, mowing, crack sealing, tree trimming, or other maintenance tasks.
- Identify unsafe conditions on equipment, infrastructure and rights-of-way; notify supervisor of problem and if appropriate correct in a timely manner.
- Respectfully assist other workers in performing their duties.
- Respond politely and accurately to public inquiries regarding road and bridge work that is being performed or direct comments to supervisor as appropriate.
- Read and follow grade stakes and engineering plans and specifications.
- Keep a clean and orderly shop.
- Work is performed mostly outdoors.
- Background check will be completed
- Motor Vehicle Record Check will be completed
- Drug Screening will be completed

Licenses or Certificates

- Valid Drivers license
- Class A CDL OR ability to obtain one within 3 months of hire
- 18 years or older

Non-Essential Duties and Responsibilities

- When a local declaration of emergency or disaster is declared by the Board of Commissioners, all Jackson County employees may be required to work as needed
- Performs other duties as appropriate or necessary for performance of the job
- Jackson County is an equal opportunity employer

It is the policy of Jackson County Government not to discriminate on the basis of race, sex, color, national origin, religion, age, physical or mental disability, medical condition, marital status, veteran status, political affiliation, or any other applicable status protected by Federal, state, or local law.

**This job description does not constitute an employment agreement.
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